Native Plant Nursery
Volunteer Intern Position Description

Position Title: Native Plant Nursery Intern

Purpose:
Native Plant Nursery interns are volunteers that assist the Native Plant Nursery Technician with some of the more technical aspects of nursery operations at the Parks and Open Space’s Native Plant Nursery at Alton Baker Park.

Essential Duties:
- Assist with detail oriented aspects of nursery operations, including the planting native seeds, transplanting of delicate seedlings, and bed/nursery maintenance.
- Assist with seed collection and seed cleaning.
- Assist with plant labeling, inventory, and other data collection.
- Assist with outreach/education efforts.
- Maintain good working relationships with City staff and volunteers/interns.
- Perform additional tasks as requested.

Required knowledge, skills, and abilities:
- Strong interest in or knowledge of native plants and their propagation techniques.
- Ability to follow instructions and pay attention to detail, especially with propagation and seed collection guidelines.
- Willingness to work in inclement weather conditions.
- Ability to be flexible, cooperative, and to work as part of a group or individually.
- Commitment to being respectful of others at all times.
- Capacity to provide their own transportation to the Native Plant Nursery.
- Ability to perform light gardening type work, including kneeling, bending, digging, hauling wheel barrows, and lifting 1 gallon-size pots.

Time Commitment:
Time commitments can be geared to meet the needs of each intern to the degree that the days and times match the Native Plant Nursery Technician’s work schedule.

Training Provided:
On-the-job training will be provided in the areas of native plant identification and propagation, seed collection and cleaning.

Receives Guidance From / Reports To: Native Plant Nursery Technician