Tap Water Education Coordinator  
Academic Year 2014-2015

The Office of Student Affairs is seeking to hire the Tap Water Education Coordinator for the academic year 2014-2015 (Fall, Winter, Spring)  
Please Apply by 5pm, Thursday May 29th, 2014

Climate Justice League ran a Take Back the Tap campaign for three years in efforts to ban bottled water. Although we weren’t successful in banning the bottle, we did accomplish securing a paid internship under the Office of Student Affairs, supervised by Robin Holmes the Vice President of Student Affairs.

The mission of the Taper Water Education Coordinator position is to communicate and educate students and faculty about the benefits of drinking free and clean tap water. This position is currently in its first year, and we are seeking an ambitious student to continue its growth.

Expectations/Compensations
8-10 hours per week. $400/month stipend. This position will hire for the entirety of the 2014-2015 school year, starting September 29th. Applicants must be at least 1/2 time enrolled students at the University of Oregon to be eligible.

Responsibilities
• Coordinate educational and promotional events with:
  • Housing & EMU staff
  • Fraternity and Sorority Life
  • Student Organizations
  • Other
• Manage and distribute educational materials including posters, flyers, stickers, and reusable bottles.
• Educate students, faculty, staff and administrators at orientation events.
• Manage the implementation of solutions, programs and visibility efforts.
• Update Capital Construction Standards to include drinking fountains with refill spigots.
• Oversee the implementation of new drinking fountains granted through the Student Sustainability Fund.
• Track single use plastic bottle purchasing data from points of sale.
• Report and publish summary findings of progress once per term.
• Create a timeline of SMART (Strategic, Measurable, Ambitious, Realistic, Time-Bound) goals and deadlines each term.
• Update Robin Holmes bi-weekly via email and monthly in person.
• Prepare documents to measure the effectiveness of the Student Affairs’ tap water education campaign.

Application Procedure and Deadline
Email Willow at willow@uoregon.edu to request the online application. You will be sent a link directing you to the application. Contact Willow Hamilton, 541-610-8627 or willow@uoregon.edu, with questions.