University of Oregon Environmental Studies Program
Internships: Community Partner Proposal and Internship Description

Please limit proposal to 2 pages and send to Peg Boulay (boulay@uoregon.edu; 541-346-5945).
Note: Students must complete 30 hours of service time for every 1 academic credit. Most students complete 120 hours (= 4 credits). Internships should be completed within a single term, but can occur over multiple terms with prior approval from the Internship Coordinator.

Internship position/title: Communications/Outreach Intern (looking for two interns)

Community Partner contact info:
Name: Meg Ward
Organization: Our Children’s Trust, website: ourchildrenstrust.org
Email: meg@ourchildrenstrust.org
Phone: 503.341.8590

Internship location (provide the physical address of the internship; note if any work will be done off-site [e.g., in the field] or if work may be done independently off-site by the intern):
1216 Lincoln St.
Eugene, OR 97401

Number of hours per week: 12

Is this a paid internship? □ Yes □ No
If yes, please explain:

Timeline (please mark the best term(s) for this internship)
☑ Fall term (late Sep – early Dec)
☑ Winter term (early Jan – mid Mar)
☑ Spring term (late Mar – early Jun)
☑ Summer term (mid Jun – mid Aug)

Currently seeking interns for Spring Term.

Brief internship description (please describe the intern’s specific tasks and duties; describe any desired products)

*The following are tasks and duties we would like interns to be able to assist with. Interns will not have to perform all tasks, but rather work on items that appeal most to them and what their focus is. We’d like to work with the interns to ensure they gain valuable knowledge and work experience while also helping the organization.

- assist in putting together school outreach plan
- assist in planning events and film screenings (locally and nationally)
- draft press releases
- administrative tasks
- write draft op-eds
- work with youth plaintiffs on media talking points/writing op-eds
- legal research
- scientific research
- assist with website management
- assist in the distribution of film series
- develop outreach strategies

**Preferred skills, knowledge and experience** (please describe what background students should have to succeed; e.g., word processing or other software, writing, environmental education, plant identification, data collection, ability to work in a team, will need a driver’s license, etc.):

- Proficient with Mac computers
- Proficient in Microsoft Suite
- Strong writing skills
- Experience working with youth
- Well organized
- Team player
- Demonstrated passion for protecting the environment for future generations
- Ability to take initiative and work independently when needed
- Web skills a plus

**Skills, knowledge, and experience that students will gain through this internship** (please describe how this internship will benefit the student; e.g., what professional skills will the student develop?)

Through this internship students will gain the following skills/knowledge:

- Ability to write well designed press releases and work with national media
- Exposure to the top climate scientists and public interest attorneys in the country
- Gain sound knowledge about the legal system in the US
- Environmental Education: create lesson plans for middle and high school students
- Ability to make changes to a website
- Event planning/film screening planning
- Writing op-eds for national media outlets
- Work with a team of attorneys and youth who have filed the biggest climate change lawsuits in US History

**Application information** (please describe how and when students apply):

Students to send resume, cover letter, and two writing samples to Meg Ward, meg@ourchildrenstrust.org

Apply ASAP. Looking for 2 ENVS/ENVSCI students for spring term.