Oregon Coast Aquarium
Education Summer Internship Information

The Oregon Coast Aquarium Education Department’s internship program is designed to provide an individual with a practical learning experience while gaining valuable knowledge related to the professional field of free-choice, informal education, and learning environments. The Education Summer Intern assists the Aquarium’s Education Staff with the preparation and implementation of summer programs and initiatives both on and off-site for a variety of audiences. The internships offer a hands-on opportunity to work with youth and the general public in conservation and environmental education in an aquarium setting.

**POSITION TITLE:** Education Summer Intern

**REPORTS TO:** Education Specialists

**DATES:** Summer 2016, June 27th – Sept 16th.

**ABOUT THE AQUARIUM:**
The Oregon Coast Aquarium is a world-class marine conservation education organization nestled on beautiful Yaquina Bay in Newport, Oregon. The Aquarium is a living classroom for all learning styles and ages. As one of Oregon's top tourist attractions, the Aquarium is a vital educational resource for the state, with over 40,000 students visiting the aquarium each year. The Aquarium strives to be a center of excellence for ocean literacy initiatives and plays an active role in conservation and animal rehabilitation efforts.

**POSITION DESCRIPTION:**
Intern duties may include the following (may vary based on skill level, career goals and departmental needs):

1. Deliver public interpretive presentations on and off microphone for large and small audiences during training, feeding, and dive sessions.
2. Deliver a variety of value-added interpretive programs and activities for the general public.
3. Lead behind-the-scenes tours through restricted areas of the Aquarium.
4. Assist Sleepover Staff with Sleep with the Sharks overnight programs.
5. Assist Education Staff with off-site outreach programming.
6. Assist Education Staff with the preparation and implementation of special day events.
7. Perform daily animal diet preparations and routine cleaning of assigned animal exhibits.
8. Responsible for progressing through a fast-paced training and enrichment program.
9. Accurately maintain all written computer records and daily observations of animals and program data.
10. Undertake and complete assigned intern projects, including a daily journal and final project and presentation.
11. Perform other duties relating to the Aquarium’s goals and mission as required.
QUALIFICATIONS:
- Must have completed at least 2 years of college or be a recent college graduate within the last two years in a major field of study to be applied during the internship (e.g. education, environmental or informal education, biology, zoology, environmental science, etc.).
- Public speaking skills.
- Demonstrated enthusiasm for and interest in working with children, Aquarium visitors, and marine animals; Experience working with children ages 2-12 is preferred.
- Able to understand, communicate, and follow written and oral instructions.
- Excellent customer service skills.
- Able to work well within a team atmosphere
- Able to adapt to an ever changing work environment.
- Must be able to exercise care and judgment when working with animals and in exhibits.
- Availability for weekend, holiday and evening work if necessary.
- A basic knowledge and understanding of computer word processing and PowerPoint.
- The ability to gain and hold a driver’s license is required.
- First Aid/CPR certified preferred.

WORK SCHEDULE:
40 hours a week during the period of June 27th and Sept 16th. Interns are expected to be available to work on holidays and weekends.

COMPENSATION:
The Education Internship is unpaid. Professional development opportunities will be available. College credit may be available for those able to receive it through their college/university. Housing is not provided, but we may be able to help you in your housing search.

TO APPLY:
Please send application materials (listed below) to:
Education Programs Coordinator
Oregon Coast Aquarium
2820 SE Ferry Slip Rd
Newport, OR 97365
Email: education@aquarium.org

Applications will be accepted until March 18th, 2016.
Interviews will take place April 5th -8th, 2016
Start Date: June 27, 2016.

APPLICATION MATERIALS:
- Resume
- Cover letter
- Completed Application
- At least three references
Oregon Coast Aquarium
Education Summer Internship Application

Name: ________________________________  Date: ________________

Mailing Address: ____________________________________________________________

Email Address: _____________________________________________________________

Primary Phone: ____________________________ Secondary Phone: __________________

College/University: ____________________________________________________________

Major field of study: ___________________________________________________________

Graduation date (or expected date): _____________________________________________

Courses and experience applicable to this internship:

How did you hear about the internship?

Dates available: ______________________________________________________________

Are you seeking college credit?   Yes   No

Do you have First Aid/CPR certification? Yes, exp.______ No

For office use only:

Date received: ______________________________________________________________

Interview date and time: ________________________________________________________

Interviewer: ____________________________ Accepted: _____________________________

Start date: _________________________ End date: _________________________________

Oregon Coast Aquarium
NEWPORT