Position Open: Summer Environmental Science Intern

Job Summary:
Rogue Valley Sewer Services is seeking a qualified student to serve as an environmental science intern during the 2014 summer. The environmental science intern will work under the direct supervision of the Stormwater Program Coordinator assisting with implementation of the NPDES Phase II Stormwater Permit Program. Rogue Valley Sewer Services holds the permit for the cities of Talent, Phoenix, Central Point and urbanized, unincorporated Jackson County. Implementation of the program involves public education and outreach, public involvement, construction site erosion and sediment control, post-construction stormwater management and illicit discharge detection and elimination. More information regarding the stormwater program can be found on our website, www.rvss.us.

This is a summer intern position expected to last from May/June to August/September 2014, however the intern must be able to attend an Erosion and sediment control training on Tuesday May 13th from 8am-3pm. The position is half time at approximately 15-20 hours per week, requiring at least one full day per week. Normal work hours will be scheduled Monday through Friday between the hours of 7:00 a.m. and 4:30 p.m. The intern position is an hourly position with a wage ranging from $10-$12/hour depending on qualifications. Candidates must be juniors or seniors in environmental science or another natural resource field, enrolled in school for fall quarter. Intern will be subject to all RVSS policies and procedures and must pass a drug test upon hire and must have a valid driver’s license.

Rogue Valley Sewer Services is an equal opportunity employer.

This position is being staffed through Elwood Staffing, please contact their Medford office (541.772.9039) and ask to apply for this position.

Application Requirements:

1. Transcripts (may be unofficial) showing most current enrolled session
2. Cover Letter that explains how the internship fits with the student’s education, learning plans and/or a possible future career
3. Resume
4. Work References and/or letters of recommendation from prior employers or faculty, at least three
PURPOSE OF POSITION: To assist the Stormwater Program Coordinator with implementation of the stormwater quality program in compliance with NPDES Phase II regulations, and develop an understanding of stormwater hydrology, NPDES stormwater permitting, and Low Impact Development stormwater management.

ESSENTIAL JOB FUNCTIONS:
• Conduct water quality sampling from stormwater outfalls as part of RVSS’ Illicit Discharge Detection and Elimination System program.
• Aid in laboratory analyses of stormwater samples for total suspended solids and E. coli.
• Inspect Low Impact Development stormwater quality management features for maintenance issues.
• Assist with public education and outreach events, which may include some weekend and evening activities.
• Participate in the review of erosion and sediment control plans.
• Conduct field inspections of construction sites to ensure compliance with erosion and sediment control permits and regulations, under the supervision of an RVSS inspector.

AUXILIARY JOB FUNCTIONS:
• Assist with mitigation wetland monitoring in compliance with Army Corps of Engineers 404 permit requirements.
• Assist in the implementation of sustainability initiatives.
• Develop understanding of stormwater program by attending trainings and meetings, reading materials, and meeting with others in areas of responsibility.
• Maintain work areas in a clean and orderly manner.

JOB QUALIFICATION REQUIREMENTS:
• Junior or senior in environmental science or similar natural resources field. Must have course work in environmental policy/environmental communications/environmental sociology in addition to environmental science coursework.
• Strong communication skills, both written and oral. Ability to effectively communicate with a broad spectrum of audiences, including the general public, construction contractors, public officials, and state and federal regulators.
• Knowledge of MS Excel, Word, Adobe Acrobat, ARC GIS
• Strong organizational skills

PHYSICAL DEMANDS OF POSITION: While performing the duties of this position, the employee is frequently required to sit, stand, bend, kneel, stoop, communicate, reach and manipulate objects. Duties involve moving materials weighing up to 40 pounds on a regular basis. Manual dexterity and coordination are required over 50% of the work period while operating field equipment, computer keyboard, calculator, and standard office equipment.
**WORKING CONDITIONS:** Approximately 50% of the work period will take place outdoors with exposure to all environmental conditions, hazards, and noise levels associated with field work and construction sites. The remaining work period occurs under usual office working conditions where the noise level is typical of most office environments with telephones, interruptions, and background noises.

**SUPERVISION RECEIVED:** Works under the direct supervision of the Stormwater Program Coordinator.